

LEGAL AID OF MARIN

Part Time Attorney, Employment Law

Legal Aid of Marin has an excellent opportunity for a part time attorney whose practice will focus on employment law. If you want to work in an environment where people are dedicated to helping those most in need in our communities this could be the right fit for you. Your ability to multi-task, plus your superb organizational skills will ensure you are able to fit in with this team.

The mission of Legal Aid of Marin is to provide access to the civil justice system to low-income, vulnerable and otherwise underserved residents of Marin County, and to strive for practical solutions to client problems through quality legal service.

Brief Description of position: We seek an energetic, culturally sensitive attorney with a strong commitment to public interest and social justice advocacy to represent traditionally underserved populations, including persons who are homeless, have disabilities, and/or low-income, minority, senior, and immigrant clients. The staff attorney will independently manage a caseload in the area of employment law and in other areas of law as needed, including housing and civil rights.

Responsibilities will include: conducting client interviews, engaging in community education and field outreach, and negotiating with governmental agencies, employers, landlords and attorneys. The staff attorney will also represent Legal Aid clients in administrative hearings and affirmative litigation, including multi-plaintiff and class actions, in response to client needs and when in line with LAM's mission and resources. This position will focus on holistic, community-based legal services to low-income workers.

The attorney will also supervise and train volunteer attorneys, legal assistant(s), interns, and non-attorney volunteers when needed, and will work in close coordination with other LAM attorneys. Responsibilities also include keeping records as needed for purposes of measuring outcomes, grant reporting and timekeeping, and helping with agency fundraising efforts and events.

Qualifications:

- Member in good standing with the California State Bar.
- Demonstrated commitment to public interest legal practice.
- Employment law experience.
- Excellent oral and written communication skills; excellent analytical skills.
- Strong organization skills.
- Demonstrated ability to work independently and as part of a dynamic team.
- Experience providing services to traditionally underserved populations including persons who are homeless, have disabilities, and/or low-income, minority, and immigrant clients.
- Commitment to the mission and work of Legal Aid of Marin.
- Enjoy a fast-paced, ever-changing environment.
- Valid California Driver's License required.
- Fluent in Spanish very strongly preferred.

Hours and Days per Week: 20+ hours, exempt

Compensation: Salary range: Based on LAM's scale at \$58,000 to \$84,000 FTE depending on experience. LAM staff benefits include fifteen paid holidays (part-time employees are eligible for holidays that fall on their regularly scheduled day), vacation, sick leave, a health insurance allowance, and retirement plan participation.

To Apply: Please send cover letter, resume, writing sample, and three references to: Vivian Alatorre, Office Manager, at valatorre@legalaidmarin.org. Review of applications will begin immediately and continue until the position is filled. Apply by April 3, 2020 for fullest consideration.

Legal Aid of Marin is committed to supporting and sustaining a diverse workplace and strongly encourages women, persons of color, LGBTQQI individuals, veterans, persons with disabilities, and persons from historically underrepresented groups to apply. Legal Aid of Marin is an equal opportunity employer and refrains from discrimination based on race, color, religion, national origin, ancestry, gender, gender identity or expression, citizenship status, military or veteran status, or any other characteristic protected by law.