



March 17, 2020

Dear Community Members:

In response to the coronavirus (COVID-19), I wanted to inform you that we will continue to serve our community. We are taking the following measures to support our staff, community partners and those we serve:

- All scheduled appointments will proceed telephonically.
- Our office located at 1401 Los Gamos Drive in San Rafael will be closed to the public, however our office will make every attempt to accommodate your appointment request.
- For an appointment please call (415) 492-0230 ext. 102 or reach out via our website: www.legalaidmarin.org/appointments or <https://legalaidmarin.org/es/solicitud-electronica-para-una-cita/>
- All community-based clinics, including Whistlestop (seniors/wills/estates), Canal Alliance (housing and employment intake), Phoenix Project and St. Vincent de Paul (Community Court) are postponed through April 7.
- Legal Aid Marin will arrange for documents to be signed electronically.
- If necessary on a case-by-case basis we will meet with clients in person while maintaining mandated social distancing.

As this situation evolves, we are closely monitoring guidance from the Marin County Superior Court, Centers for Disease Control and Prevention and the Marin County Department of Public Health. We will continue to rely on their recommendations and expertise to inform our planning and decision-making.

It is our mission to ensure that every Marin resident, regardless of age, race, income or immigration status has an opportunity for dignity and freedom from exploitation. We understand that in this time, the legal needs are likely to continue to grow for seniors, workers, tenants, and low-income vulnerable populations we serve.

As we have for 62 years, we will continue to serve our community.

Sincerely yours,

Stephanie Haffner
Executive Director